

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: March 17, 2020	Meeting Location: Spring Lake Student Center
Starting Time: 6:30pm	Ending Time: 7:30 pm

Participants: Elected SSC Council Members. All staff, parents, and members of the public are invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	
2. Roll Call (1 minute)	None	Secretary	
3. Additions/Changes to Agenda (1 minute)		Chair	
4. Reading and Approval of Minutes (10 minutes)		Secretary	
5. Reports of Officers/Committees (30 minutes) <ul style="list-style-type: none"> a. Principal's Report <ul style="list-style-type: none"> i. Safety Plan ii. SPSA iii. SpringLake 2020-21 iv. Coronavirus update b. LCAP Collaborative 		Chair	
6. Public Comment (5 minutes)	*Not Applicable	Chair	

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (None) <ul style="list-style-type: none"> a. None 		Principal	
8. New Business (20 minutes)		Chair & Principal	

Date Posted: _____

a. Review student survey			
b. STEAM Night for Families/ STEAM parent survey			
9. Adjournment (1 min.)		Chair	

Prepared By: _____ (signature) _____
(type name)

Date: _____



Send completed Agenda/Minutes and sign-in sheet to
School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate